

# Middle Park State School



## 2027 BYOD IPAD PROGRAM POLICY

### YEARS 4-5

*This information has been developed to assist families with preparing for our 1:1 iPad Program for Years 4-5.*

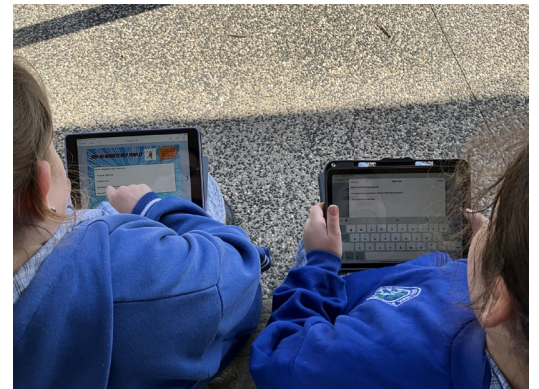
## BACKGROUND INFORMATION

In 2027, Middle Park State School's BYOD iPad Program will operate for Years 4 and 5 only. Prep to Year 2 students will use shared pods of iPads and Year 3 students will use 1:1 school-owned devices. Year 6 students will continue to bring a BYOD laptop to school.

### HOW IPADS ARE USED

We strive for a balance between technology-driven and handwritten tasks. iPads are used when they are the 'best tool for the task at hand'. Some examples of how iPads have been used for learning include:

- Creating presentations
- Practicing speaking and reading fluency
- Note taking and word processing
- Crafting and designing
- Researching topics
- Making calculations
- Constructing animations and movies
- Coding and robotics
- Drill and practice for automaticity
- Brainstorming
- Explaining and recording learning
- Viewing educational content
- Creating and recording music
- Utilising accessibility features e.g. Speech to Text
- Sharing of work by mirroring iPad to interactive TV Panel



### EQUITY AND ACCESS

As is our normal practice, students unable to bring their own iPad are able to use a shared school device while at school. School devices do not go home with students.

## IPAD SELECTION

### RECOMMENDED IPAD MODELS

11<sup>th</sup> Gen / A16 (2025-2026) or later

10<sup>th</sup> Gen (2022)

9<sup>th</sup> Gen (2021)

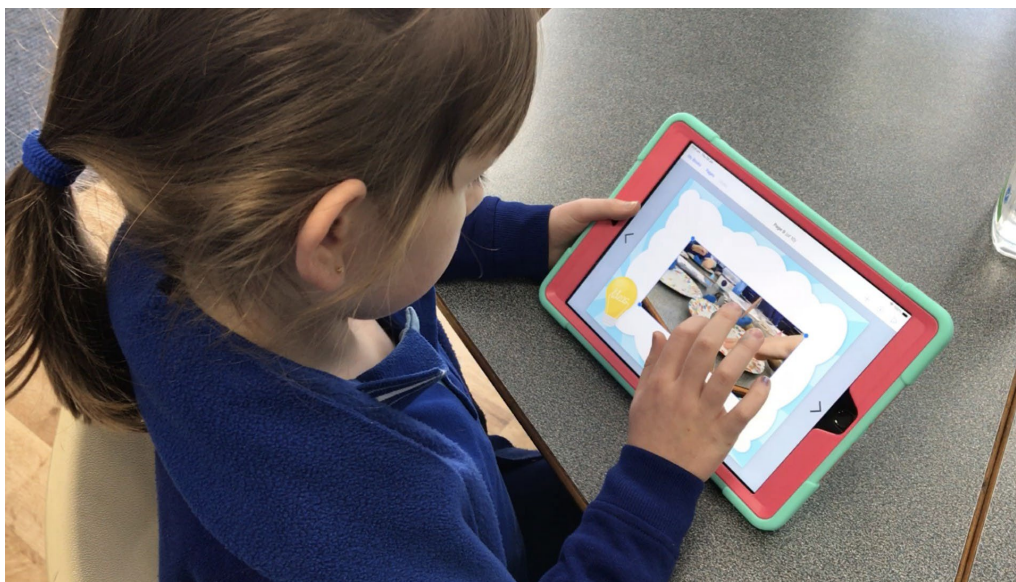
iPad Air 5 (2022) or M2 (2024)

## RECOMMENDED SPECIFICATIONS

The newer the iPad and higher the specifications, the better your child's experience will be and the longer your device will remain high functioning.

|                         |                                                                                                                                                                         |
|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Capacity</b>         | 64GB or greater                                                                                                                                                         |
| <b>Operating system</b> | iPadOS 26 or later                                                                                                                                                      |
| <b>Screen</b>           | 9.7 to 11 inch (no minis)<br>Screen protector added                                                                                                                     |
| <b>Wi-Fi</b>            | Wi-Fi only, no 4/5G capability or SIM card removed.                                                                                                                     |
| <b>Headphones</b>       | Preferably overhead and wired (no Air Pods or earbuds), stored in a bag.<br>*Newer iPads without a headphone port will require a USB-C to 3.5mm headphone jack adapter. |
| <b>Protection</b>       | Invest in a durable, dust-proof, shock-proof case to suit model.                                                                                                        |

**For advice on how to set up your iPad, please refer to the document, '2027 iPad Setup and Software Instructions'.**



# ADDITIONAL CONSIDERATIONS

## PROTECTING IPADS FROM DAMAGE

iPads are the responsibility of each student. iPads are stored inside lockable classrooms during the school day, including break times. Students are educated in the proper care and appropriate use of their iPads. iPads are to be placed inside the school bag when travelling to and from school. They are to remain in the school bag until the student is in the care of the teacher/parent/guardian. The school will accept no responsibility for theft or damage to any iPad during the school day or in transit between home and school.

## ACCIDENTAL DAMAGE PROTECTION (ADP)

Advice around insurance should be sought at the time of purchase in order to minimise future financial impact and disruptions to learning should the iPad not be operational. Where possible, ADP for accidental breakages is recommended as occasionally accidents happen. Some home insurance policies cover accidental damage at school. Contact your insurer for advice.

## CHARGING

iPads need to be fully charged each day. The power supply will not be permitted to be brought to school. A charging hub should be created in an appropriate space at home (not in child's bedroom) and consistent charging procedures implemented so that iPads are always fully charged in the morning.

## WEB FILTERING

All iPads connected to the school network have Department of Education filters applied. Use of internet and online communication services at school can be audited and tracked to the account of the user. The filtering system provides layers of protection to staff and students against:

- Inappropriate web pages
- Spyware and malware
- Scams and identity theft

4/5G connections are not to be used while at school – such connections will need to be disabled or removed so that filtering at school occurs through the Department of Education's filters only.

The Department of Education's web filtering does not continue to operate when the device is at home. Parents should consider home web filtering options (e.g. Screen Time restrictions) but also understand that web filtering is no substitute for parental supervision.

All material on the iPad is subject to audit by authorised school staff.

# STUDENT ACCEPTABLE USE GUIDELINES

All students are to view, understand and sign the Student Acceptable Use Guidelines during their first week at school, under the direction of their classroom teacher. The poster is displayed in classrooms.



### 2027 Student Device Acceptable Use Guidelines BYOD iPad and Laptop Programs – Years 4-6



I will 'be safe' by:

- ☐ Viewing and sharing content, only when it is safe and suitable for school purposes.
- ☐ Keeping passwords and personal details private.
- ☐ Observing cyber safety rules to keep myself and others safe online.
- ☐ Handling ONLY my own device.
- ☐ Following classroom and teacher rules when handling my device.
- ☐ Leaving my device safely inside the classroom unless directed otherwise by a teacher.
- ☐ Keeping my device safe in my bag on the way to and from school/OSHC.
- ☐ Using my device away from food and drinks.
- ☐ Reporting any problems or breakages to a teacher immediately.

I will 'be caring' by:

- ☐ Taking and sharing photos, videos and sound recordings ONLY when directed to by my teacher and with permission from those featured in the recordings.
- ☐ Accessing ONLY my own accounts, not those of others.
- ☐ Creating and sharing content that is positive and respectful.

I will 'be a learner' by:

- ☐ Allowing staff members to monitor and access my device.
- ☐ Being on the teacher-assigned app/program or task at all times.
- ☐ Having the discipline to not use email or home apps/programs (including messaging/social media) during school time, unless directed by a teacher.
- ☐ Using school email for school purposes only.
- ☐ Making sure my device is at school every day and is fully charged.
- ☐ Making sure my device is 'school ready' with apps/programs and internet tabs from the previous day closed.
- ☐ Having desktop wallpaper suitable for primary school.
- ☐ Removing content from the previous school year.
- ☐ Submitting my own original work (AI tools only allowed when teacher directed).

*I understand that if the above guidelines are not followed, a consequence will be applied in accordance with the Student Code of Conduct.*

Student's name: \_\_\_\_\_ Student's class: \_\_\_\_\_

Student's signature: \_\_\_\_\_

# PARENT MEMORANDUM OF UNDERSTANDING



All students entering the BYOD iPad Program are required to complete the electronic Memorandum of Understanding (MOU) which sets out the conditions for participation. Here is the MOU survey link for completion: <https://forms.cloud.microsoft/r/RmjEKgF8iq>



## 2027 MPSS BYOD Program Memorandum of Understanding

Please complete all fields to fulfil the requirements of the Memorandum of Understanding (MOU).

This Memorandum of Understanding (MOU) sets out the conditions for participating in the Middle Park State School BYOD Program and is mandatory for all participating students. Once this MOU has been submitted, you have made an application to be a part of the program and agree to abide by this understanding which includes commitment to supply a suitable device (iPad for Years 4-5, laptop for Year 6). For families with more than one child, a separate MOU survey must be submitted for EACH CHILD participating in the program.

Further information about the MPSS BYOD Program can be found here: <https://middleparkss.eq.edu.au/curriculum/bring-your-own-device>

When you submit this form, it will not automatically collect your details like name and email address unless you provide it yourself.

\* Required

### Parent and Student Details

1. Student First Name: \*

2. Student Last Name: \*

3. Parent First and Last Name: \*

4. Parent Email Address: \*

5. 2027 Year Level \*

6. Device being supplied in 2027: \* ☐ Years 4-5: iPad ☐ Year 6: Laptop

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# FREQUENTLY ASKED QUESTIONS

## *WHERE, WHEN AND HOW CAN I BUY A SUITABLE IPAD?*

Families should make their own decisions about where and how to purchase iPads. However, we have established the following vendor portal as an option for parents to purchase suitable devices:

**Learning with Technologies:** <https://mpss.orderportal.com.au>

Alternatively, iPads can be purchased from Apple or all office, audio visual and department stores. Be sure to ask for student education pricing when purchasing. iPads need to be ready to go with all apps downloaded for the first day of school in 2027.

## *WHAT APPS/PROGRAMS DO I NEED TO PURCHASE FOR THE IPAD?*

The list of required apps is available on our BYOD webpage. These apps must be purchased and installed prior to the commencement of the school year. Most educational apps selected are free but parents should initially budget for some paid apps at a cost of approximately \$20 for the first year in the program. Similar apps are used from year to year so subsequent years will see a reduced outlay.

## *CAN I DOWNLOAD APPS OR SOFTWARE NOT RELATED TO SCHOOL?*

Yes, however be mindful of the potential distraction other apps/software may cause during school hours and hard drive space used, leading to slower performance. We recommend saving home apps inside a home folder to reduce distractions. Please remember, the core purpose of the device is for learning.

## *WILL MY CHILD STILL UNDERTAKE HANDWRITING AND USE PENCIL AND PAPER?*

Handwriting and book work still occur at all year levels, as is a requirement of the Australian Curriculum. We aim to have a balance between traditional pen and paper tasks and working innovatively with technology.

There is no minimum or maximum time allocation for the use of iPads and use will vary across year levels and subject areas and even from day to day. Our advice to teachers is to use iPads when they are the 'best tool for the task at hand'.

## *WHAT HAPPENS IF A STUDENT USES A DEVICE INAPPROPRIATELY?*

The 'Student Device Acceptable Use Guidelines' for students and 'Memorandum of Understanding' for parents, outline expectations of use and the 'Student Code of Conduct' outlines consequences for inappropriate use.

## *ONCE I HAVE AN IPAD, WHAT ARE THE NEXT STEPS?*

For setup instructions and timelines, please refer to the document, '2027 iPad Setup Instructions', found on our BYOD webpage [here](#).

*I HAVE FURTHER QUESTIONS – WHERE CAN I DIRECT THEM?*

Our BYOD webpage contains links to all relevant BYOD files:

<https://middleparkss.eq.edu.au/curriculum/bring-your-own-device>

If you cannot find an answer to your question here, you should direct your query to

[byox@middleparkss.eq.edu.au](mailto:byox@middleparkss.eq.edu.au)