2025 YEARS 2-5 iPAD SETUP INSTRUCTIONS

TECHNICAL ASSISTANCE

If you have any difficulties with these instructions we are here to help! Contact us first via email on byox@middleparkss.eq.edu.au as we may be able to solve your problem remotely. On-site assistance will also be available during the Pupil Free Week (20th-24th January, 2025) and throughout the first few weeks of the school year.

IPAD SETUP

1. Create a parent AppleID with password unknown to child. This AppleID can be used to set up 'Family Sharing' to monitor devices and purchase apps once but install on multiple family devices. When purchasing apps, set to 'Always require password'.
2. Download all year level apps. App lists are found here: https://middleparkss.eq.edu.au/curriculum/bring-your-own-device
3. To free up space, remove all data and apps from previous years that are no longer needed.
4. Create a 'Home' folder and move all home apps to this folder to reduce distractions during school hours.
5. Remove passcode from iPad. Passcodes are a barrier to school workflows and make technical assistance difficult.
6. Set up 'Screen Time' to restrict access to certain apps and websites when at home.
7. Set 'Document Storage' of Apple apps (Keynote, Pages, Numbers, iMovie and Garageband) to 'On My iPad' instead of 'iCloud Drive' – iCloud is blocked at school.
8. Turn off notifications for all apps.
9. Clearly label outside of iPad case with child's name.

RECOMMENDED HOME SAFETY MEASURES

- iPad should be fully charged at home each evening in a space outside of your child's bedroom.
- IOS software and app updates become available periodically. These should be downloaded and installed as soon as possible so that your child's iPad has the latest security features and bug fixes.
- Check all apps for the recommended age rating before downloading. YOU decide which games add value to your child. It is easier to avoid downloading a game/app in the first place than to retract access later when problems arise.
- **Almost all social media apps are rated 12+ or 16+ and are unsuitable for primary-aged children.**
- YouTube is not required at school – you may like to remove this app and block it in the web browser through Screen Time restrictions as it is difficult to monitor safe use at home.
- Set procedures around iPad being used in common areas of the home only – not in the bed/bathroom.
- Create a plan of action in case your child comes across something inappropriate online e.g. turn device down and tell an adult.
- Set up online expectations as a family e.g. never tell anyone your real name, address, phone number or school, never send photos of yourself to anyone.
- Turn 'Screen Time' on and set up the following restrictions with a Screen Time passcode:
  - Downtime – Schedule time away from iPad when only certain apps will be available e.g. between 7pm-7am
  - Communications limits – Limit communication to certain contacts
  - Content and Privacy restrictions – Turn off access to explicit/adult content as well as to private messaging within games
  - App limits – Set daily time limits for app categories e.g. 30 minutes per day for 'Games'.

Screen Time restrictions must not impede on the 8:30am-3pm school day – all school apps and Safari browser access should be available during this time.