

2024 Student Device Acceptable Use Guidelines BYOD iPad and Laptop Programs



To be a LEADER . . .

I will **'Be Proactive'** by:

- Leaving my device safely inside the classroom unless I am with a teacher.
- Using my device away from food and drinks.
- Reporting any problems or breakages to a teacher immediately.
- Taking and sharing photos, videos and sound recordings ONLY when granted permission by my teacher and by those featured in the recordings.
- Viewing and sharing content, only when it is safe and suitable for school purposes.
- Accessing ONLY my own accounts, not others.
- Allowing staff members access to my device.

I will **'Begin with the end in mind'** by:

- Following classroom and teacher rules when handling my device.
- Keeping passwords and personal details private.
- Having the discipline to not use email or home apps/programs (including messaging/social media) during school time, unless directed by a teacher.
- Using school email for school purposes only.
- Being on the teacher-assigned app/program or task at all times.

I will **'Put first things first'** by:

- Keeping my device safe in my bag on the way to and from school/OSHC.
- Making sure my device is at school every day and is fully charged.
- Making sure my device is 'school ready' with apps/programs and internet tabs from the previous day closed.
- Removing content from the previous school year.

I will **'Think Win-Win'** by:

- Observing cyber safety rules to keep myself and others safe online.
- Handling ONLY my own device.
- Creating and sharing content that is positive and respectful.

I understand that if the above actions are not followed, a consequence will be applied in accordance with the Student Code of Conduct.

Student's name: _____ Student's class: _____

Student's signature: _____